**PRINCIPAL INVESTIGATOR’S 30 DAYS ADVANCE NOTIFICATION PRIOR TO DEPARTURE FROM NSU**

This is to officially notify the OR-NSU of my intent to leave North South University. This written notification is submitted to: OR-NSU (in person) or electronically to [bio.safety@northsouth.edu](mailto:bio.safety@northsouth.edu), 30 days prior to my departure from NSU. The following information is provided as required in the Principal Investigator Checkout Procedure.

Name of Faculty/ PI:

Date of Departure:

Department:

Department Chair:

Room Numbers of all laboratories under PI supervision:

Contact Phone Numbers:

Before Departure:

After Departure: